Senior UK Accountant, Remote (Work From Home)

JOB DESCRIPTION

JOB CODE	AB-1026
COMPANY	A Vadodara-based UK accounting outsourcing firm
WORK MODE	100% remote. Work from home, full-time
EQUIPMENT	Desktop and internet connection provided by the company
EXPERIENCE	3 to 5 years of hands-on UK accounting
SALARY	Rs 80,000 to 90,000 a month
SOFTWARE	TaxCalc or Xero experience is a plus (not required)
ENGLISH	Good English is a must
HOURS	11:30 AM to 8:30 PM IST (April to September), 12:00 noon to 9:00 PM IST (October to March), in line with UK time
WEEKLY OFF	Every Sunday, plus the 2nd and 3rd Saturday of each month
NOTICE PERIOD	Up to 1 month

About the Company

Our client is a UK accounting outsourcing firm. Its team in India looks after the accounts of businesses based in the United Kingdom. The head office is in Vadodara, Gujarat, and this role is fully work from home. The client's name is shared once you confirm interest and we have had a first conversation.

The Role in One Line

Own the books of UK businesses from start to finish: from bookkeeping and bank reconciliations to the final accounts, the CT600 and the Self Assessment return.

You handle each client's accounting yourself, end to end, without someone else finishing the work for you. This role is for an accountant who already knows the full UK accounting cycle and wants a stable, fully remote job with UK work.

What You Will Do

- **Bookkeeping:** record sales, purchases and expenses, and keep each client's ledgers up to date
- **Bank reconciliations:** reconcile every bank and card account, and clear the open items
- **Trial balance:** prepare and review the trial balance, and post the adjusting entries
- **Year-end accounts:** prepare the profit and loss account and balance sheet, and finalise the year-end accounts
- **Corporation tax:** prepare the CT600 as part of each company's year-end accounts
- **Self Assessment:** prepare personal tax returns (SA100)

- **A to Z for each client:** the complete accounting work of UK businesses, from the first entry to the final reports

What You Need

- 3 to 5 years of hands-on UK accounting experience
- You have prepared UK year-end accounts yourself, with the CT600
- You have prepared Self Assessment (SA100) returns
- Able to work on your own and manage several UK clients at once
- Good English is a must. Most contact with UK clients is by email; if you can also speak with them on calls, that is a plus
- TaxCalc experience is a plus, not a must. Xero is good to have
- Able to join within 1 month
- A quiet place to work from home

Working Hours and Breaks

- 11:30 AM to 8:30 PM IST from April to September, and 12:00 noon to 9:00 PM IST from October to March
- A one-hour break every day: 45 minutes for lunch and 15 minutes for tea
- The full one-hour break must be taken. Working straight through to finish early is not allowed

Weekly Offs, Leave and Holidays

- Every Sunday off, plus the 2nd and 3rd Saturday of every month
- Casual leave: 18 days a year
- Sick leave: 6 days a year
- Public holidays: about 10 to 11 days a year, as per Indian norms

Why This Role

- 100% work from home, with the desktop and internet provided
- Rs 80,000 to 90,000 a month for UK accounting work
- A fixed one-hour break, 18 days of casual leave and 6 days of sick leave

How the Process Works

- Apply on the Accounting Baba job page (link below), or send us your CV
- A short call with Accounting Baba Recruitment about your UK experience
- The client reviews your CV, then a phone interview
- A one-to-one meeting with the client
- Offer, then you join within 1 month

What to Send Us

- Your updated CV
- Your years of UK accounting experience, and the kinds of UK clients you have handled
- How many year-end accounts, CT600s and Self Assessment returns you prepare in a typical year
- The UK software you have used (TaxCalc, Xero or others)
- Your city, notice period, current salary and expected salary

APPLY accountingbaba.com/portal/jobs/#/job/26 (job code AB-1026)

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